

Team Evaluation Form: Website Analysis and Recommendation Report (part of your participation grade)

Purpose

Collaborative projects bring with them numerous challenges for both students and instructors. During this project you and your teammates had to coordinate your schedules, negotiate roles and responsibilities for each team member, provide criticism of one another's work, and come to a consensus on what the final assignment should look like. As your instructor, I must not only evaluate the final assignment your team submitted, but determine whether or not your finished document accurately represents the efforts of *all* members of your team. While each member of your team will receive the same grade for this assignment, a portion of your participation grade will be influenced by your *individual* contribution to your team's work. No method for gathering such information is perfect, but this form will help me understand how well you and your classmates worked together as a collaborative writing team.

Directions

Please fill out this form and submit it to Quinn at the beginning of class on March 29 (the new due date for the Website Analysis and Recommendation Report).

Questions

1. How many times did your team meet together outside of class?

2. Did one member of the team emerge as the "team leader"? If so, who?

3. How many hours did YOU (as an individual) spend working on this assignment? By comparison, did other members of your team spend more, or less, time working on this project?

4. Describe the role that each team member played, as well as the specific tasks he or she completed.

NAME _____

NAME _____

NAME _____

NAME _____

4. Do you believe that all members of your team deserve the same grade for this assignment? If not, please explain.